

Public Employment Service Office (PESO)

(Labor Market Information)

Labor Market Information focuses in the supply and demand of workers with the available job opportunities. The PESO shall provide the LMI in any way possible and make it available and

Office or Division:	Office of the Municipal Mayor			
Classification:	Simple			
Type of Transaction:	G2C			
Who may avail:	All Constituent of Reina Mercedes			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Proceed to PESO for the necessary information on job Vacancies/Opportunities	1. Provides Information using: PESO Employment Information System (PEIS), Philjobnet, and Job and Business Fairs, Local and Special Recruitment Activities	None	10 Minutes	<i>Planning Officer I</i> Office of the Municipal Mayor
2. Fills-out NSRP (National Skills Registration Program) Form	2. Assists in accomplishing NSRP (National Skills Registration Program) Form 2.1 Provides Action (Referral, Contact Information and Checklist of related information)	None	15 Minutes	<i>Planning Officer I</i> Office of the Municipal Mayor
3. Receives Action				
TOTAL:		None	25 Minutes	

accessible to the public.